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**PMK Ltd**

# Site Inspection Record

Tesco, Dereham – Apollo Floor Screed.

17 October 2007.

Arrived at 11:15, work was in progress, grinding the floors to approximately 50% of the Cage Marshalling area had been completed. Apollo had arranged for the fire alarms to be isolated and the lobby doors to be taped up. There was no noise nuisance or dust within the store or admin areas, the air-conditioning in the canteen could be heard above the grinding. Apollo made me aware that Tesco were storing frozen meals for the canteen in the Dot Com freezer.

The blocking off of the fire escape route was agreed with the Compliance Officer. 2pm a break was taken to allow Tesco to remove the food from the freezer unit, Apollo's staff aided the Tesco staff to relocate the goods to a temporary freezer. The contents were moved and work re-commenced at 2.30.

The admin area screed proved to be very difficult to grind down and needed to be broken up using a kango and chisel and then ground to a smooth base.

Work ceased at 5pm and Apollo informed Tesco that the fire alarms could be re-connected.

18 October 2007.

Arrived at 8:15 and Apollo arrived at 8:00 and recommenced chipping off and grinding the admin area floor after arranging the disconnection of the fire alarm system.

The worksheet was not available to sign in at reception, both Apollo and myself were asked to sign a plain sheet of paper to record we were on site.

As the grinding off of the admin area screed continued the corridor into the main store was sealed off using a tarpaulin and sealed with tape. The fire escape door was opened and extractor fans placed on both the fire exit and the main Dot Com yard door to divert fumes from entering the store. When the corridor was sealed it was obvious that there was negative pressure in the building which probably explains part of the previous problems.

11am, whilst the final hand preparation to the admin area was been carried out the cage marshalling area was swept, hovered and primed. No fumes were present in the store or corridors.

2pm the acrylic flooring was begun, mixing was done adjacent the yard doors. The acrylic was laid working out from the store corridor doors, again no fumes detected in store corridors. The quartz topping was applied to the curing screed by sprinkling by hand and the excess swept off. On completion of curing the excess quartz was swept off and the screed was allowed to cure. The 1st coat of sealer was then applied and allowed to cure, the edges were hand brushed in and a final coat of sealer was applied.

Equipment and materials were stowed away and a final clean was made.

Handover was made with Tesco: -

Stuart (maintenance) offered to take the tarpaulin down on Friday morning, this would reduce the chance of any fumes getting into the store, he also agreed to clean the fire alarm detectors prior to turning them back on and testing the system on Friday morning. A fire alarm test is done every Friday morning.

Sue the Dot Com assistant manager was informed that the Dot com area can be used on Friday but BF Contracts will be replacing the 'B'rails and kee-klamp railings on Friday or Saturday and that the IT will has been arranged for Monday Tuesday.

The Duty manager was informed of the completion and the problem with the work sheet to sign. She said that she would arrange for the work sheet to be completed. She also agreed to arrange for the fire door to be re-locked and the main dot com yard doors to be locked.

BF Contracts were contacted to confirm that the work was completed and informed that one door would require planning down as it sticks in the floor finish.

The dot com facility was let clean and tidy and the site was vacated at 5:45pm.

I gave our thanks to Apollo and wished them a safe and speedy journey home so that they may catch last orders, which they thoroughly deserve.

#### Note

The Dot Com building will need an environmental clean before been brought back into commission. Stuart (maintenance) confirmed that it was note Apollo's dust but that of the previous floor layers.